



Our Mission

“To create strong relationships with our suppliers enabling us to provide excellent service for our customers while encouraging growth of our industry.”

Job Title: Receiving Associate

Start Date: Immediate

Location: Pickering, Ontario

Duties and Responsibilities

- Receiving all incoming product
- Assisting in shipping and preparing product for shipments when required
- Assisting with inventory, ensuring product is received and counted properly
- Warehouse maintenance and upkeep
- Picking customer orders and assisting walk-in customers
- Working in a manner that promotes health and safety in the workplace
- Complete other duties as assigned

Qualifications

- Physical capabilities; lifting 50lbs (& more)
- Strong attention to detail, task oriented
- Ability to provide a high level of customer service
- Ability to work independently
- Excellent problem solving skills
- Punctual and trustworthy
- Ability to work under time constraints

Other information

- Hours are Monday-Friday, 7:30-5:00
- Salary position
- Some Saturdays during the months of May and June (8am-Noon)
- Benefits and vacation package after completion of 90 day probationary period

[Apply here!](#)